



**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON MONDAY 9th JANUARY 2017 AT 7.30PM
IN LACEY GREEN VILLAGE HALL**

PRESENT

Cllrs C Davies (Chairman), R Craft, P Suter, E Patient and M Hughes
Clerk – Susanne Griffiths
Deputy Clerk – Jayne Mylchreest
No members of the public were present.

1. WELCOME AND APOLOGIES FOR ABSENCE.

Apologies were received and accepted from Cllr T Molesworth who was unwell.

2. MINUTES

The Minutes of the previous meeting of the Parish Council meeting on the 5th December 2016 having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
None were declared.

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY

None.

5. REPORT ON DISTRICT AND COUNTY COUNCIL MATTERS RELATING TO THE LACEY GREEN PARISH FROM COUNTY COUNCILLOR C ETHOLEN AND DISTRICT COUNCILLOR G PEART

Cllr C Etholen sent his apologies as he was unable to attend.

Cllr G Peart reported on the following:-

- Broadband in Speen
- Studridge Lane planning application
- Palmers Yard planning application
- Lacey Green and Loosley Row Sports Club planning application
- Speen Church Hall refurbishment
- Local Government re-organisation

6. PLANNING APPLICATIONS

A. To consider New Planning Applications

16/08246/FUL

Address: Palmers & Palmers Yard Foundry Lane Loosley Row Buckinghamshire

Proposal: Alterations to & change of use of disused stables to holiday accommodation comprising 2 letting rooms & single storey extension to dwelling creating Breakfast Room in connection with same

The Parish Council has no objections.

16/08345/TPO

Address: Tiddlers Bank Lower Road Loosley Row Buckinghamshire HP27 0PF

Proposal: Crown reduction/thinning of selected branches on Ash tree (T8) Protected by Tree Preservation Order: 33/1995

Attempt to prevent ivy overwhelming tree

The Parish Council will abide by the decision of the Arboriculturalist.

16/08494/FUL 6/2

Address: Herriotts Foundry Lane Loosley Row Buckinghamshire HP27 0NY

Proposal: Householder application for construction of x1 new side box dormer, new front window and rear glazed doors with juliet balcony in connection with loft conversion to habitable accommodation

The Parish Council has no objections.

17/05028/CTREE

Address: Lane Farm Church Lane Lacey Green Buckinghamshire HP27 0QX

Proposal: Fell large Ash tree (T1)

The Parish Council will abide by the decision of the Arboriculturalist.

B. To Receive Notice of Planning Applications Approved

16/07043/FUL *Decision* Application Permitted

Address: Mill Ridge Pink Road Lacey Green Buckinghamshire HP27 0PG

Proposal: Householder application for construction of single storey rear extension

16/07786/FUL *Decision* Application Permitted

Address: Midmede Chapel Hill Speen Buckinghamshire HP27 0SP

Proposal: Householder application for demolition of log store with associated alterations to existing outbuilding, conversion of part of garage to studio with associated fenestration alterations and construction of front extension to garage forming cart-

16/07759/FUL *Decision* Application Permitted

Address: The Boundary Studridge Lane Speen Buckinghamshire HP27 0SA

Proposal: Householder application for construction of single storey detached timber garden out-building

C. To Receive Notice of Planning Applications Refused

16/07374/CLP *Decision* Refuse Certificate of Proposed Use

Address: Barn Cottage Wardrobes Lane Loosley Row Buckinghamshire HP27 0RH

Proposal: Certificate of lawfulness for proposed construction of single storey rear conservatory extension

16/07969/TPO *Decision* Application Refused

Address: St John The Evangelist Main Road Lacey Green Buckinghamshire

Proposal: Reduce height of three Western Red Cedars to approximately 10 m and reduce width by approximately 25% to control overhang to boundary with Church Cottage

D. To Receive Notice of Planning Applications Withdrawn

None

7. APPROVAL OF THE ACCOUNTS FOR PAYMENT IN ACCORDANCE WITH THE BUDGET.

The receipts for November and December and payments for December and January were examined by the Council. The payments below for January were **approved by all present** and the necessary cheques signed. The Clerk presented the accounts together with the bank statements and bank reconciliation for the members' consideration together with a copy of all standing orders and direct debits made from the Parish Council account. **All present agreed** that the accounts were being handled in a satisfactory manner and the monies were all accounted for.

Receipts - TSB - Bank Interest £1.64 and £1.64

Bank Balance £ 75,322.97 (allowing for the entries below).

Dec	s/o	K Dobson - Risk Assessment Duties Nov	34.80		34.80
Dec	s/o	December Salaries	378.57		378.57
Dec	s/o	BCC Local Government pension scheme	101.60		101.60
Dec	s/o	PRTC 9/10- Maintenance duties	280.00	56.00	336.00
Dec	s/o	Cllr Quarterly expenses x 5	125.00		125.00
Jan-17	s/o	K Dobson - Risk Assessment Duties Dec	34.80		34.80
Jan	s/o	January Salaries	378.57		378.57
Jan	s/o	BCC Local Government pension scheme	101.60		101.60
Jan	s/o	PRTC 10/10- Maintenance duties	280.00	56.00	336.00
Jan	1572	C Spittles - tree works Speen pond	1,450.00		1,450.00
Jan	1573	The Chiltern Society - path clearance 2016	643.94		643.94
Jan	1574	Signs of the Times Ltd - keys for noticeboard at GOR	60.00	12.00	72.00
Jan	1575	PRTC - Bench inspection re risk assessment	20.00	4.00	24.00
Jan	1576	PRTC - removal of bench re risk assessment	20.00	4.00	24.00
Jan	1577	HMRC - paye Oct Nov Dec	283.80		283.80
Jan	1578	PRTC - sign cleaning Lacey Green Devolved Services	40.00	8.00	48.00
Jan	1579	Thames Water 10/8/2016-9/11/2016 GOR	5.15	1.03	6.18
Jan	1580	The Chiltern Society - donation re Speen pond clearance	100.00		100.00
Jan	1581	The Royal British Legion - wreath for Remembrance Day	20.00		20.00
Jan	1581	Speen Village Hall – Hall hire meeting 7/11/2016	20.00		20.00

8. CORRESPONDENCE RECEIVED BY THE PARISH COUNCIL

Monthly Risk Assessments

There was one medium risk issue highlighted in the December risk assessments. The back rest slat shaped in the number 2 has broken on the centennial bench at Water Lane. Quotations are being sought for the repair. There were no high risk issues in the December risk assessments.

An email has been received from the co-ordinator regarding the “Restoring the Record”

The volunteer project co-ordinator is working with the Buckinghamshire Local Access Forum on the ‘Restoring The Record’ project. On 1st January 2026, it will no longer be possible to use documentary evidence to claim ‘lost rights-of-ways’ – the expression ‘once a highway, always a highway’ will become history. A volunteer from the Parish Council is requested to help to check maps, walk paths, do research, interview local people about memories.

Cllr E Patient agreed to include an article in the next edition of Hallmark asking for volunteers

EP

A letter has been received from the Speen Shop Charities Committee regarding a grant

The Speen Shop Charities Committee has confirmed that a grant of £500 has been approved and awarded to the Parish Council towards the purchase of a Vehicle Activation Sign subject to a copy of the accounts being sent.

The Clerk is requested to send a letter of thanks.

JM

An email has been received from the Speen and North Dean News requesting a grant

The treasurer has requested a grant, but does not give an amount, towards the cost of producing the magazine. The Clerk is requested to send a minor grants application

JM

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9. THE APPOINTMENT OF A TRUSTEE TO THE PRINCES RISBOROUGH CHARITY

All present agreed to appoint Cllr R Craft as the second representative from the Parish Council.

The Clerk is requested to advise the Charity of the appointment

JM

10. APPROVAL OF USING THE CIL MONIES RECEIVED FOR A BENCH REPLACEMENT PROGRAMME IN THE PARISH

Cllr C Davies proposed to use the CIL monies received to fund the purchase of new and replacement benches in the Parish. Seconded by Cllr R Craft. The Clerk is requested to raise the work order. **JM**

All present agreed to place three of the benches at the following locations:-

- 1) At the bus stop on Main Road Lacey Green with a plaque to commemorate the late Cllr Dennis Claydon
- 2) A replacement at Roundlands with a plaque as before.
- 3) A replacement on Loosely Hill near the Baptist Church

11. APPROVAL OF THE LEASE AGREEMENT FOR THE PLAYGROUND IN SPEEN

The Clerk had previously circulated a copy of the draft lease and side letter for the members' consideration. Cllr E Patient agreed to make the agreed amendments to the draft lease and side letter and circulate to the other members for their consideration. The Clerk is then requested to send the amended documents to the Speen Playing Fields for their consideration. **JM**

It was noted that the ROSPA annual risk assessment sent to Speen Playing Fields on the 1st July 2016 highlighted medium risk issues with the slide and the timbers. No action has been taken by the Speen Playing Fields Association.

12. FORMAL AGREEMENT OF THE EXPENDITURE AND PRECEPT FOR THE FINANCIAL YEAR 2017-2018

Estimates summaries were circulated to the members prior to the meeting. The Clerk explained that for this year the grant from W.D.C. to compensate for the Reduction in Tax Base for Localised Council Tax has been reduced to £226.00. Cllr R Craft proposed that the Council approve the budget and request a precept of £25,766.00.

Seconded by Cllr C Davies. **All present agreed.**

SG

13. REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE ATTENDED ON BEHALF OF THE PARISH COUNCIL

Reports were received from the members on the meetings that they had attended on behalf of the Council.

14. AGENDA ITEMS FOR THE NEXT MEETING

To appoint the Internal Auditor for the year 2016-2017

To discuss and decide on whether to approve the purchase of the grave markers at the Garden of Rest

To discuss and decide on whether to approve the lease agreement for the Playground in Speen

15. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC & PRESS IN ACCORDANCE WITH SECTION (12) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Cllr C Davies proposed to pass a resolution to exclude the public and press in accordance with section (12) of the public bodies (admission to meetings) act 1960 to discuss staff matters and discuss and decide on the preferred contractor for the Maintenance Contract. A vote was taken and **all present agreed**

16. DATE OF NEXT MEETING

The next meeting of the Parish Council is the Planning Committee which will take place on Monday 6th February at 2017 at Lacey Green Village Hall at 7.30pm. There being no further business to discuss the Meeting closed at 9.10 pm.

Chairman.....

Date.....

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