



**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON MONDAY THE 4TH DECEMBER 2017 AT 7.30PM
IN LACEY GREEN VILLAGE HALL**

PRESENT

Cllrs C Davies (Chairman), M Hughes, L Patient P Suter, R Craft and T Molesworth
Clerk – Jayne Mylchreest
No members of the public were present.

1. WELCOME AND APOLOGIES FOR ABSENCE.

No apologies were received.

2. MINUTES

The Minutes of the previous meeting of the Parish Council meeting on the 4th September 2017 having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
None were declared.

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY

None.

5. REPORT ON DISTRICT AND COUNTY COUNCIL MATTERS RELATING TO THE LACEY GREEN PARISH FROM COUNTY COUNCILLOR C ETHOLEN AND DISTRICT COUNCILLOR G PEART

Cllr C Etholen was unable to attend.

Cllr G Peart was unable to attend but sent the following report:-

- The Parish Council objected to the planning application for Horseshoe Cottage. Revised plans have now been submitted for a less ambitious development.
- A refusal has been confirmed for the Horse Trust additional car parking places .A request to be decided by the planning committee was refused .An appeal is possible.
- An appeal with a request for a public hearing has been lodged on the Studridge Lane application that was refused recently.
- In the new Local Plan, a revised Lacey Green Village plan has been included.
- The local Ward Budget

6. PLANNING APPLICATIONS

A. To consider New Planning Applications

17/07366/FUL

Address: Horseshoe Cottage Lower Road Loosley Row Buckinghamshire HP27 0NU

Proposal: Householder application for the construction of ground floor rear extension and associated internal works

The Lacey Green Parish Council has no objection to this application but note that outline planning permission granted for the carport in the grounds is not included in the plans. The Parish Council consider this to be an inappropriate omission.

17/07796/FUL

Address: Chiltern House Pink Road Lacey Green Buckinghamshire HP27 0PG

Proposal: Householder application for the construction of new detached garage with extended drive to serve

The Lacey Green Parish Council has no objections

17/08098/FUL

Address: The White House Of Speen Hampden Road Speen Buckinghamshire HP27 0RU

Proposal: Householder application for erection of Loggia to south west elevation & covered linked area between garage & main house

The Lacey Green Parish Council has no objections

Appeal Notification APP/K0425/D/17/318/1834

17/06020/FUL

Address: Gransden Lodge Goodacres Lane Lacey Green Buckinghamshire HP27 0QD

Proposal: Householder application for construction of 1st floor side extension, single storey side extension-2-storey front extension. Together with dropped kerb.

B. To Receive Notice of Planning Applications Approved

17/07481/FUL *Decision* Application Permitted

Address: The Nook Woodfield Lacey Green Buckinghamshire HP27 0QQ

Proposal: Householder application for construction of single storey rear extension

17/07494/FUL *Decision* Application Permitted

Address: 1 Abbotswood Speen Buckinghamshire HP27 0SR

Proposal: Householder application for construction of single storey front, part single storey, part two storey rear and side extensions and replacement of derelict side boundary wall with new pedestrian access steps

17/07504/CTR *Decision* Not to make a Tree Preservation Order

Address: Lodge Hill View Lower Road Loosley Row Buckinghamshire HP27 0NU

Proposal: Remove 1 x Holm Oak (T1)

17/07327/FUL *Decision* Application Permitted

Address: Land Adjacent Woodland Loosley Hill Loosley Row Buckinghamshire

Proposal: Erection of 1 x 4 bed detached new dwelling and detached carport with associated parking and access (alternative scheme to pp 17/05547/FUL)

17/07277/FUL *Decision* Application Permitted

Address: Mill View Goodacres Lane Lacey Green Buckinghamshire HP27 0QD

Proposal: Householder application for erection of single storey rear extension and conversion of existing garage to habitable room with alterations to front entrance door (alternative scheme to pp 17/05817/FUL).

17/07197/FUL *Decision* Application Permitted

Address: Coombe Lodge Wycombe Road Saunderton Buckinghamshire HP27 9NP

Proposal: Householder application for construction of replacement detached garage and dog kennels

17/07629/MIN *Decision* Application Permitted

Address: Westcroft Stables Slad Lane Speen Buckinghamshire HP27 0PP

Proposal: Proposed non-material amendment to permission for removal of existing stables (having retained the entrance archway) & construction of replacement stables building, removal of existing car parking areas to front & creation of new car parking area, erection of single storey veterinary care unit/museum & teaching facility. Formation of manege to rear of stables with new entrance gate in existing fence & construction of horse walker. Extension to roof of small barn with alterations & conversion to tea room & toilet facilities, insertion of flu pipe & alterations to function barn, alterations & insertion of new door to south elevation of farmhouse

17/07205/TPO *Decision* Application Permitted

Address: Oakhill House Woodway Loosley Row Buckinghamshire HP27 0NP

Proposal: T9 Yew. Poorly located tree of low to moderate public amenity value. Fell to ground level to facilitate structural repairs to neighbouring garage block.

17/07076/FUL *Decision* Application Permitted

Address: 5 Cherry Tree Close Speen Buckinghamshire HP27 0TB

Proposal: Householder application for construction of single storey front porch extension and two storey front extension

17/06840/FUL *Decision* Application Permitted
Address: Pyecroft Chapel Hill Speen Buckinghamshire HP27 0SP
Proposal: Demolition of existing dwelling and erection of replacement 5 bed dwelling with detached garage (alternative scheme to pp 16/05305/FUL)

17/07201/CTR *Decision* Not to make a Tree Preservation Order
Address: Chippins Main Road Lacey Green Buckinghamshire HP27 0PL
Proposal: Fell 1 x Ash (T1)

17/07180/CTR *Decision* Not to make a Tree Preservation Order
Address: Horseshoe Cottage Lower Road Loosley Row Buckinghamshire HP27 0NU
Proposal: Side back Cotoneaster Hedge to rear fence line but leave screen. Reduce down to 2.4m approx, sever Ivy on Holly and side back Ivy growth to rear fence line., trim lower growth on tree to tidy and shape to Cotoneaster and Holly (H1), trim back lower growth by 0.5/1m to tidy to Norway Spruce and Holly (T1 & T2), crown reduce by 2m, sever Ivy and remove Ivy greenery bulk to Field Maple (T4 & T5), reduce side branches by 2/3m cutting back to suitable branch unions over drive and road and sever Ivy to Beech (T6), crown reduce by 3m height and 1.5/2m sides, sever Ivy and remove Ivy greenery bulk to Triple Stemmed Ash (T7) and sever Ivy and

17/06883/FUL *Decision* Application Permitted
Address: 4 Hets Orchard Lacey Green Buckinghamshire HP27 0PS
Proposal: Householder application for erection of part two storey/part single storey rear extension & two storey front extension

17/07620/CTR *Decision* Not to make a Tree Preservation Order
Address: 12 St Peters Close Speen Buckinghamshire HP27 0SS
Proposal: Prune back overhanging branches to the boundary by approximately 2-3m and to a height of approximately 8 metres back to a suitable branch union to 1 x Ash (T1)

C. To Receive Notice of Planning Applications Refused

17/07580/FUL *Decision* Application Refused
Address: 9 Woodfield Lacey Green Buckinghamshire HP27 0QQ
Proposal: Householder application for construction of single storey side extension to form one bed annex with living room/kitchen and store room

17/07365/FUL *Decision* Application Refused
Address: Cedar Cottage Hampden Road Speen Buckinghamshire HP27 0RU
Proposal: Householder application for construction of 3 x rear dormer windows to main dwellinghouse and partial conversion of detached triple garage to habitable accommodation with associated fenestration alterations

D. To Receive Notice of Planning Applications Withdrawn
None

7. APPROVAL OF THE ACCOUNTS FOR PAYMENT IN ACCORDANCE WITH THE BUDGET.

The receipts for August, September and October and payments for, October, November and December were examined by the Council. The payments below for October, November and December were **approved by all present** and the necessary cheques signed.

The Clerk presented the accounts together with the bank statements and bank reconciliation for the members' consideration together with a copy of all standing orders and direct debits made from the Parish Council account. **All present agreed** that the accounts were being handled in a satisfactory manner and the monies were all **accounted for**.

vat

Oct	s/o	K Dobson - Risk Assessment Duties (Sep)	35.10		35.10
Oct	s/o	PRTC 07/10- Maintenance duties	280.00	56.00	336.00
Oct	s/o	Oct Salaries	415.80		415.80
Oct	s/o	BCC Local Government pension scheme	114.37		114.37
Oct	1627	HMRC paye	56.20		56.20
Nov	s/o	K Dobson - Risk Assessment Duties (Oct)	35.10		35.10
Nov	s/o	PRTC 08/10- Maintenance duties	280.00	56.00	336.00
Nov	s/o	Nov Salaries	415.80		415.80
Nov	s/o	BCC Local Government pension scheme	114.37		114.37
Nov	1627	HMRC paye	56.20		56.20
Nov	1628	WDC - annual play area inspection	60.00	12.00	72.00
Nov	1629	PRTC - hole filling/grass cutting 24/8	140.00	28.00	168.00
Nov	1630	Surmans - grave markers x 20	200.00		200.00
Nov	1631	Castle Water GOR	9.73	1.95	11.68
Nov	1632	Claytons Fencing - post and fencing	540.00	108.00	648.00
Nov	1633	HMRC paye Oct	80.00		80.00
Nov	1634	HMRC paye Nov	80.00		80.00
Nov	1635	Ringway Jacobs Ltd - fee re location checks re MVAS vat element		70.00	70.00
Dec	s/o	K Dobson - Risk Assessment Duties (Nov)	35.10		35.10
Dec	s/o	PRTC 09/10- Maintenance duties	280.00	56.00	336.00
Dec	s/o	Dec Salaries	415.80		415.80
Dec	s/o	BCC Local Government pension scheme	114.37		114.37
Dec	1636	Speen Village Hall - 6/11/2017 Hall hire	20.00		20.00
Dec	1637	PRTC - grass cutting 9/11/2017	83.33	16.67	100.00
Dec	1638	Greenbarnes Ltd - notice board Westlands Lacey Green	1,970.87	394.17	2,365.04
Dec	1639	Realise Futures - benches x 8	2,848.00	569.60	3,417.60
Dec	1640	Claytons Fencing - repair gate post and gate Kiln Lane pondDUP	160.00	32.00	192.00

Receipts - TSB - Bank Interest £1.64, £ 1.81 and £1.53 R West £600 WDC Devolved Services £ 1,017.10
WDC precept £ 12,833WDC Precept £50
Bank Balance £ 77,317.92 (allowing for the entries below).

10. CORRESPONDENCE RECEIVED BY THE PARISH COUNCIL

Monthly Risk Assessments

There were no medium or high risk issues highlighted in the September, October or November risk assessments.

Quarterly Risk Assessment

There were 4 high risk issues and 8 medium risk issues highlighted on the December risk assessment.

The medium risk issues are :-

- 1) Timber bench in poor condition – a new bench has been delivered and is to be installed **JM**
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- 2) Litter bin is not secured to the ground – The Princes Risborough Maintenance Team to investigate **JM**
- 3) Cradle seat swings shackles and bushes in poor condition- PRTC Maintenance have attended and taped off. A work order has been issued for the repairs
- 4) Spring elephant springs are loose in clamps
- 5) Spring squirrel body is loose on mounting plate
- 6) Single tower and slide unit s in poor condition – a work order has been issued to remove and replace
- 7) Flat seat swings are in poor condition - a work order has been issued to remove and replace
- 8) Log world unit is in poor condition – Cllr C Davies to contact the supplier **CD**

The high risk issues are:-

- 1) Cradle seat swings in poor condition- PRTC Maintenance have attended and taped off. A work order has been issued for the replacement
- 2) Single tower and slide unit s in poor condition – a work order has been issued to remove and replace
- 3) Timber trim trail is rotten at ground level - a work order has been issued to remove
- 4) Log world unit is in poor condition – Cllr C Davies to contact the supplier **CD**

A quotation has been received to replace the rotten timbers at the Lacey Green playground

The inclined balance weaver timbers have rotted and been removed. A quotation has been received to replace them at £1,057.93.

All present agreed not to accept the quotation as it has been resolved that the playground is to be upgraded and quotations are being considered to remove this piece of equipment. **JM**

An email has been received from Thames Valley Police regarding a "ProtectYourWorld" campaign

On 20 November Thames Valley Police will be launching the #ProtectYourWorld campaign to raise awareness about cyber crime, encourage residents to take action to protect their online worlds and to make a report, if they fall victim. The campaign will run in two parts, with the first phase running for two weeks from 20 November, and will coincide with Black Friday, Cyber Monday and Small Business Saturday. A resource pack is available containing marketing collateral, such as posters, screensaver and social media graphics, that can be used for both public and staff channels.

All present agreed to support the campaign by displaying posters in the parish council notice boards. **JM**

An email has been received from the Rural Services Network regarding a survey

The RSN is a national organisation that seeks to speak for rural areas across England and requests the Parish Council to complete a survey called Growing a Rural Community.

All present agreed for the Clerk to complete the survey. **JM**

An email has been received from the Chilterns Conservation Board requesting continued financial support

The Chilterns Conservation Board requests a financial contribution to support their work.

All present agreed for the Clerk to send a Grant application. **JM**

A letter has been received from the Wycombe District Association of Local Councils regarding membership and future representation at WDALC meetings

The new chairman of the WDALC requests the Parish Council to discuss their membership of and future representation at the WDALC. **Noted.**

A letter has been received from Speen Village Hall regarding the Treasurer

The treasurer of the Village Hall has retired after 40 years and a new treasure has been appointed.

All present agreed for the Clerk to send a letter wishing the treasurer a happy retirement. **JM**

An email has been received from the Chilterns Conservation Board regarding an online survey

The Chilterns Conservation Board requests the Parish Council to promote their online survey which closes at the end of December and a series of events in January.

Noted.

11. THE ANNUAL REVIEW OF THE EFFECTIVENESS OF THE INTERNAL AUDIT

The members carried out an Annual Review of the effectiveness of the internal audit. The actions listed in the Internal Audit programme supplied by the Internal Auditor together with Internal Auditors Report were scrutinised by the members. Cllr Cathryn Davies proposed that the Internal Auditor had met the expected standards, they were effective and his work had taken into account the whole of the Parish Council's system of internal control, including risk management. Seconded by Cllr Roger Craft. **All present agreed.**

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12. DATES AND VENUES FOR THE PARISH COUNCIL MEETINGS IN 2018

All present agreed for The Parish Council meeting dates to be as follows:-

Monday Jan 8th	7.30pm	Parish Meeting	Speen Village Hall
Monday Feb 5 th	7.30pm	Planning Committee	Lacey Green and Loosley Row Village Hall
Monday March 5 th	7.30pm	Parish Meeting	Lacey Green and Loosley Row Village Hall
Monday April 9th	7.00pm	Annual Parish Meeting	Speen Village Hall
Monday April 9 th	7.30pm	Planning Committee	Speen Village Hall
Monday May 14th	7.30pm	Annual meeting of the Parish Council	Speen Village Hall
Monday June 4 th	7.30pm	Planning Committee	Lacey Green and Loosley Row Village Hall
Monday July 2 nd	7.30pm	Parish Meeting	Lacey Green and Loosley Row Village Hall
Monday Aug 6 th	7.30pm	Planning Committee	Lacey Green and Loosley Row Village Hall
Monday Sep 3 rd	7.30pm	Parish Meeting	Speen Village Hall
Monday Oct 1 st	7.30pm	Planning Committee	Lacey Green and Loosley Row Village Hall
Monday Nov 5 th	7.30pm	Parish Meeting	Lacey Green and Loosley Row Village Hall

The dates to be published on the website and the notice boards.

JM

13. MINOR GRANT APPLICATIONS

A minor grant application for £250.00 has been received from the Chilterns Dial-a-Ride

A minor grant application for £250.00 has been received from the Chilterns Dial-a-Ride to help maintain the transport service to those in the Lacey Green parish with mobility problems.

All present agreed for the Clerk to request the number of residents that use the service in the parish. **JM**

A minor grants application has been received for £250 from the Lacey Green and Loosley Row Tennis Club

A minor grants application has been received from the Lacey Green and Loosley Row Tennis Club for £ 250 towards the purchase of floodlights for the two tennis courts.

All present agreed to approve the application.

JM

14. FURTHER ADVERTISING THE VACANCY FOR A COUNCILLOR BY CO-OPTION

All present agreed that the Parish Council should now proceed in filling the casual vacancy by co-option and to further advertise the vacancy until the 5th February 2018.

Anyone interested will be invited to attend an informal interview. The vacancy is to be advertised in The Hallmark, in the Village Shop and posted on the notice board and website.

JM

15. VIRING £30,000 FROM RESERVES TO PURCHASE THE NEW PLAY EQUIPMENT FOR THE LACEY GREEN PLAYGROUND

All present agreed to vire £30,000 from reserves to purchase the new play equipment for the Lacey Green playground.

SG

16. REVIEW AND APPROVAL OF THE FINANCE RISK ASSESSMENT AND MANAGEMENT

All present agreed to defer this item to the next agenda.

JM

17. THE PARISH COUNCILS RESPONSE TO THE CONSULTATION ON THE PROPOSED PARLIAMENTARY BOUNDARY CHANGES

The Councillors of Lacey Green Parish comment as follows-

Lacey Green Parish Council incorporates the villages of Lacey Green, Loosley Row and Speen. The Parish is situated high in the Chiltern Hills of Buckinghamshire, within the rural area of Wycombe District Council. As such, it is in both the Green Belt and the Chilterns Area of Outstanding Beauty.

Taking the above statement into consideration, to contemplate moving the Parliamentary boundary from Aylesbury (at present) to that of Chesham and Amersham is to completely ignore any historical, physical or intellectual reality. The Commission shows a complete lack of comprehension of the local infrastructure, geography and people with whose lives they are playing.

Chesham and Amersham are remote to the residents of Lacey Green and the surrounding villages, the 'satellites' of Princes Risborough, namely, Haddenham, Speen, Longwick, Monk's Risborough, Askett, Bledlow, and Loosley Row who all consider Princes Risborough as their local 'Hub', for medical care, shopping, entertainment and religion, in fact, to many, even High Wycombe or Aylesbury are not

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considered local on a daily basis! The current situation sits well with the population, and the majority view is that 'if it ain't broke, don't fix it'.

To contemplate an election whereby residents vote on a remote MP who not only doesn't reside in the local area, (but who possibly has never even visited it) is ludicrous in the extreme-if the purpose of shifting boundaries is to make voting numbers more even, many people will not even bother to go and vote-maybe that is the thinking....

If any move is necessary and viable, then it would be to move Lacey Green from the Aylesbury constituency into the Wycombe Constituency, because it is to that District Council that residents pay their Council Tax and the Parish is part of that current political governance. Hazelmere, to the north east of Wycombe would sit much more comfortably with Amersham and Chesham and the numbers are commensurate.

The Parish Council urges the officers concerned to revisit their original decision and take a common sense approach to the issue.

Reference No 50883

18. ACTION TO BE TAKEN REGARDING THE NOTICE BOARDS IN LOOSLEY ROW

Cllr Tony Molesworth reported that the two notice boards in Loosley Row are in need of repair.

All present agreed for the Clerk to obtain quotations to replace the Perspex and revarnish. **JM**

18. REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE ATTENDED ON BEHALF OF THE PARISH COUNCIL

Reports were received from the members on the meetings that they had attended on behalf of the Council.

19. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC & PRESS IN ACCORDANCE WITH SECTION (12) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Cllr C Davies proposed to pass a resolution to exclude the public and press in accordance with section (12) of the public bodies (admission to meetings) act 1960 to discuss and decide on the preferred supplier for the playground equipment at the Lacey Green playground. A vote was taken and **all present agreed**.

20. AGENDA ITEMS FOR THE NEXT MEETING

To review and approve the Finance Risk Assessment and Management.

21. DATE OF NEXT MEETING

The next meeting of the Parish Council will take place on Monday the 8th January 2018 at the Speen Village Hall 7.30pm. There being no further business to discuss the Meeting closed at 9.20 pm.

Chairman.....

Date.....