



**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON MONDAY 3rd JULY 2017 AT 7.30PM
IN SPEEN VILLAGE HALL**

PRESENT

Cllrs C Davies (Chairman), R Craft, E Patient and M Hughes
Clerk – Jayne Mylchreest
No members of the public were present.

1. WELCOME AND APOLOGIES FOR ABSENCE.

Apologies were received and accepted from Cllr Philip Suter who had a previous commitment and Cllr Tony Molesworth who was unwell.

2. MINUTES

The Minutes of the previous meeting of the Parish Council meeting on the 8th May 2017 and the Planning Committee meeting on the 5th June 2017 having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
None were declared.

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY

Action to be taken regarding the fence at the Garden of Rest Agenda Item No 13 page 12/17

Cllr Cathryn Davies informed the members that the resident has removed the pipe work but the driveway still requires filling in and levelling. The Clerk is requested to contact the resident to advise that the Parish Council is now ready to proceed with the works and ask the resident to back fill the trench to make level and fill with gravel. Also to advise that once the Methodist Chapel has been pulled down that hedging is planted to match the height of the existing hedge planted in recent years to complete the line. Also to contact the Planning Enforcement Officer regarding the condition (Parking layout) of P/P 09/07300/FUL that has not been implemented. **JM**

5. REPORT ON DISTRICT AND COUNTY COUNCIL MATTERS RELATING TO THE LACEY GREEN PARISH FROM COUNTY COUNCILLOR C ETHOLEN AND DISTRICT COUNCILLOR G PEART

Cllr C Etholen reported on the following:-

- Reorganisation of Local Government
- North West Chilterns Area Forum next meeting

Cllr G Peart reported on the following planning issues:-

- Monkton Woods
- Studridge Lane
- King William public house

6. PLANNING APPLICATIONS

A. To consider New Planning Applications

17/06512/FUL

Address: Holly Ridge Lower Road Loosley Row Buckinghamshire HP27 0NU

Proposal: Householder application for construction of rear balcony extension

The Lacey Green Parish Council has no objections.

17/06370/FUL

Address: Floyds Barn Main Road Lacey Green Buckinghamshire HP27 0QU

Proposal: Householder application for construction of single storey side extension and rear dormer window

The Lacey Green Parish Council has no objections.

17/06527/FUL

Address: Floyds Barn Main Road Lacey Green Buckinghamshire HP27 0QU

Proposal: Householder application for construction of detached garage and detached outbuilding for use as Gym/Home office ancillary to the main house

The Lacey Green Parish Council has no objections.

17/06302/TPO

Address: St John The Evangelist Main Road Lacey Green Buckinghamshire

Proposal: Crown reduce the high by 8 metres including rounding the shoulders to maintain good symmetry to a group of 3 Western Red Cedars known as (T1), (T2) & (T3) of TPO 05/2001 cut back overhanging branches from over garden of Church Cottage back to boundary of the churchyard to (T1)

The Lacey Green Parish Council will abide by the decision of the Arboriculturalist.

17/06485/VCDN

Address: Hillcourt Westlands Road Lacey Green Buckinghamshire HP27 0QP

Proposal: Variation of conditions 2 & 3 attached to PP 16/06493/FUL (Householder application for construction of part single, part two storey side and rear extension) to allow an alternative material and to allow an amended elevations plan.

The Lacey Green Parish Council has no comment.

17/06734/TPO

Address: Gracefield Main Road Lacey Green Buckinghamshire HP27 0QU

Proposal: Felling of 2 x Pine Trees (T1,T2)

The Lacey Green Parish Council will abide by the decision of the Arboriculturalist.

B. To Receive Notice of Planning Applications Approved

17/06234/FUL *Decision* Application Permitted

Address: Lane Cottage Church Lane Lacey Green Buckinghamshire HP27 0QX

Proposal: Householder application for construction of single-storey rear extension, first floor rear extension with pitched roof over, fenestration alterations in connection with garage conversion and associated external alterations

17/06316/CTR *Decision* Not to make a Tree Preservation Order

Address: St John The Evangelist Main Road Lacey Green Buckinghamshire

Proposal: Remove 2 lateral branches overhanging neighbours property, reduce other limbs on this side by 1 metre to suitable growth points, remove large deadwood overhanging the footpath in the Church yard and prune back to clear BT lines to

17/06126/TPO *Decision* Application Permitted

Address: The Cottage Pink Woods Pink Road Lacey Green Buckinghamshire HP27 0PQ

Proposal: Removal of 1 x Beech Tree (T1)

16/07757/FUL *Decision* Application Permitted

Address: Lacey Green And Loosley Row Sports Club Main Road Lacey Green

Proposal: Installation of 8 x floodlighting columns to illuminate to existing tennis courts and the installation of 2 x 0.5 metres high lighting bollards adjacent the existing car

17/05374/FUL *Decision* Application Permitted

Address: Foundry Cottage Foundry Lane Loosley Row Buckinghamshire HP27 0NY

Proposal: Householder application for construction of detached double garage and garden store with habitable accommodation in roof with roof lights.

C. To Receive Notice of Planning Applications Refused

16/08231/FUL *Decision* Application Refused

Address: At OS Parcel 9284 Studridge Lane Speen Buckinghamshire

Proposal: Erection of detached two storey 4-bed dwelling with bin/cycle store utilising existing access to Studridge Lane

D. To Receive Notice of Planning Applications Withdrawn

None.

Appeal Notification

17/05297/FUL Ref: APP/K0425/D/17/3175632

Address: Chiltern House Pink Road Lacey Green Buckinghamshire HP27 0PG

Proposal: Householder application for construction of part first storey, part single storey rear extension and alterations to fenestration and installation of 5 no. light wells to basement

7. APPROVAL OF THE ACCOUNTS FOR PAYMENT IN ACCORDANCE WITH THE BUDGET.

The receipts for May and June and payments for June and July were examined by the Council. The payments below for June and July were **approved by all present** and the necessary cheques signed.

The Clerk presented the accounts together with the bank statements and bank reconciliation for the members' consideration together with a copy of all standing orders and direct debits made from the Parish Council account.

All present agreed that the accounts were being handled in a satisfactory manner and the monies were all accounted for.

June	s/o	K Dobson - Risk Assessment Duties (May)	35.10		35.10
June	s/o	PRTC 03/10- Maintenance duties	280.00	56.00	336.00
June	s/o	June Salaries	437.80		437.80
June	s/o	BCC Local Government pension scheme	114.37		114.37
June	s/o	Quarterly Cllr expenses	150.00		150.00
July	s/o	K Dobson - Risk Assessment Duties (June)	35.10		35.10
July	s/o	PRTC 04/10- Maintenance duties	280.00	56.00	336.00
July	s/o	July Salaries	437.80		437.80
July	s/o	BCC Local Government pension scheme	114.37		114.37
July	1607	Speen Village Hall - 8/5/17 Hall hire	20.00		20.00
July	1608	BALC - Good Cllr Guides	35.00		35.00
July	1609	Wellers Law Group t/a Hedleys Solicitors - draft lease re SPFA	650.00	130.00	780.00
July	1610	Travel claim re meeting 8/5/17	4.05		4.05
July	1611	D Timms - internal audit 2016/17	25.00		25.00
July	1612	PRTC - grass cutting 11/5 /install benches x 2	180.00	36.00	216.00
July	1613	PRTC - grass cutting 15/6 /install benches x 2	120.00	24.00	144.00
July	1614	Claytons Fencing - repair gate post and gate Kiln Lane pond	160.00	32.00	192.00
July	1615	Ringway Jacobs Ltd - fee re location checks re MVAS	350.00		350.00

Receipts - TSB - Bank Interest £1.59 and £1.70. GOR memorial £150. SPFA £60. WDC precept £13,109.78. HMRC vat repayment £ 3,620.84

Bank Balance £ 78,217.72 (allowing for the entries below).

8. CORRESPONDENCE RECEIVED BY THE PARISH COUNCIL

Monthly Risk Assessments

There were three medium risk issues highlighted in the May risk assessment.

The back rest slat shaped in the number 2 has broken on the centennial bench at Water Lane. The bench is scheduled to be removed.

A rotten wooden post at the Deep Pit pond Kiln Lane was rotten but has now been repaired.

The inclined balance bar has been damaged and taped off and made safe. A report has been received from the supplier that it is out of warranty and a claim cannot be made.

The Clerk is requested to contact the supplier to request a quote for the repair as this was not included in the report.

JM

All present agreed that a quarterly independent risk inspection report at the Lacey Green playground should be made.

The Clerk is requested to obtain quotations.

JM

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The July 2016 monthly risk assessment highlighted a medium risk issue that the bottom of the chain link fence to the farm was upturned at the Lacey Green playground

The damage was caused by a resident's cattle .The Parish Council has had the fence replaced.

All present agreed to contact the resident whose cattle damaged the fence to arrange for the parish council to be reimbursed.

JM

There were no high risk issues in the May and June risk assessments.

A letter has been received from the Risborough Area Community Bus regarding reducing the service in Speen
The R.A.C.B. has advised that the Saturday service to Speen has been cancelled and suggest that the grant awarded for this financial year be reconsidered.

All present agreed to acknowledge the suggestion that the grant be reconsidered and advise that the grant will stand but will be reviewed at the next estimates meeting for the next financial year. **JM**

A letter has been received from Wycombe District Council regarding a Town and Parish Working Group relating to the Local Government Reorganisation

W.D.C. request feedback regarding creating a town and parish charter that would enable W.D.C. to develop an understanding with parishes about how W.D.C. wants to work together moving forward.

All present agreed to reply that the Parish Council would like to express an interest, subject to the decision of the Secretary of State's decision. **JM**

An email has been received from a resident regarding the maintenance of the Kiln Lane Pond

The resident requests if the Parish Council has any plans to maintain the pond in Kiln Lane.

All present agreed to contact the Chiltern Society for advice and recommendations of any work required. The Clerk is requested to advise the resident of the decision and that a similar project took place at the pond in Studridge Lane in which the local residents supported by volunteering to help the Chiltern Society and Councillors and ask if the resident would be interested in volunteering. **JM**

An email has been received from The Joint Waste Team on behalf of the Chiltern, South Bucks and Wycombe District Councils regarding a Recycling Centre review

The Joint Waste Team has undertaken a review of all local recycling centres across the Wycombe and Chiltern districts and are under a contractual obligation to consider reducing the number of facilities in existence, following the introduction of the enhanced recycling collection service for residents. The Parish Council is requested to email the team with their views on these proposals.

Noted.

Letters have been received from the following thanking the Parish Council for their various grants:-

Lacey Green Stores

St John's Church

Risborough Area Community Bus

Speen Village Hall

Speen Festival

Noted.

9. FURTHER ADVERTISING TO FILL THE VACANCY FOR A COUNCILLOR BY CO-OPTION

All present agreed that the Parish Council should now proceed in filling the casual vacancy by co-option and to further advertise the vacancy until the 30th September 2017. Anyone interested will be invited to attend an informal interview. The vacancy is to be advertised in The Hallmark, in the Village Shop and posted on the notice board and website.

10. APPLICATION FOR A MEMORIAL IN THE GARDEN OF REST

A draft application has been received for a memorial in the Lacey Green Garden of Rest. Cllr Cathryn Davies proposed to approve the application subject to the application being signed by the applicant. Seconded by Cllr Liz Patient. **All present agreed.** **JM**

11. APPROVAL OF THE LAF APPLICATION AND EXPENDITURE FOR THE MVAS FOR THE LACEY GREEN PARISH

All present agreed to submit the application form to Transport for Bucks stating the preferred sites to locate the Mobile Vehicle Activation Sign to enable the Local Area Technician to visit the sites and agree the most appropriate locations and approve the cost of £ 350 which is not covered within the contribution by the Local Area Forum. **JM**

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14. REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE ATTENDED ON BEHALF OF THE PARISH COUNCIL

Reports were received from the members on the meetings that they had attended on behalf of the Council.

15. AGENDA ITEMS FOR THE NEXT MEETING

To approve the purchase of grave markers for the Garden of Rest

To approve using the CIL monies received for a bench replacement programme in the Parish

To approve using the CIL monies received for a notice board replacement programme in the Parish

16. DATE OF NEXT MEETING

The next meeting of the Parish Council is the Planning Committee which will take place on Monday 7th August 2017 at Lacey Green Village Hall at 7.30pm. There being no further business to discuss the Meeting closed at 9.10 pm.

Chairman.....

Date.....