



**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON MONDAY 4th SEPTEMBER 2017 AT 7.30PM
IN LACEY GREEN VILLAGE HALL**

PRESENT

Cllrs C Davies (Chairman), R Craft, P Suter, T Molesworth and M Hughes
Clerk – Jayne Mylchreest
No members of the public were present.

1. WELCOME AND APOLOGIES FOR ABSENCE.

Apologies were received and accepted from Cllr E Patient who had family commitments.

2. MINUTES

The Minutes of the previous meeting of the Parish Council meeting on the 3rd July 2017 and the Planning Committee meeting on the 7th August 2017 having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
None were declared.

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY

None.

5. REPORT ON DISTRICT AND COUNTY COUNCIL MATTERS RELATING TO THE LACEY GREEN PARISH FROM COUNTY COUNCILLOR C ETHOLEN AND DISTRICT COUNCILLOR G PEART

Cllr C Etholen reported on the following:-

- Rights of Way signs in need of repair
- Potholes on Monkton Road
- Ward Budgets

Cllr G Peart reported on the following planning issues:-

- Monkton Woods
- Local Government Reorganisation
- Reorganisation of Boundary Parliamentary Constituencies

6. PLANNING APPLICATIONS

A. To consider New Planning Applications

17/07076/FUL

Address: 5 Cherry Tree Close Speen Buckinghamshire HP27 0TB

Proposal: Householder application for construction of single storey front porch extension and two storey front extension

The Lacey Green Parish Council has no objections

17/07205/TPO

Address: Oakhill House Woodway Loosley Row Buckinghamshire HP27 0NP

Proposal: Crown reduction and crown lifting to maintain proportion to 1 x Yew Tree (T9) - tree to be approx. 10m by 5m after work - works due to on-going management, reduction of encroachment into neighbours garden and provide clearance of roof of neighbours garage

The Lacey Green Parish Council will abide by the decision of the Arboriculturalist

17/07180/CTREE

Address: Horseshoe Cottage Lower Road Loosley Row Buckinghamshire HP27 0NU

Proposal: Side back Cotoneaster Hedge to rear fence line but leave screen. Reduce down to 2.4m approx, sever Ivy on Holly and side back Ivy growth to rear fence line., trim lower growth on tree to tidy and shape to

Cotoneaster and Holly (H1), trim back lower growth by 0.5/1m to tidy to Norway Spruce and Holly (T1 & T2), crown reduce by 2m, sever Ivy and remove Ivy greenery bulk to Field Maple (T4 & T5), reduce side branches by 2/3m cutting back to suitable branch unions over drive and road and sever Ivy to Beech (T6), crown reduce by 3m height and 1.5/2m sides, sever Ivy and remove Ivy greenery bulk to Triple Stemmed Ash (T7) and sever Ivy and remove Ivy greenery bulk to Ash (T8)

The Lacey Green Parish Council will abide by the decision of the Arboriculturalist

17/07201/CTREE

Address: Chippins Main Road Lacey Green Buckinghamshire HP27 0PL

Proposal: Fell 1 x Ash (T1)

The Lacey Green Parish Council will abide by the decision of the Arboriculturalist

17/07197/FUL

Address: Coombe Lodge Wycombe Road Saunderton Buckinghamshire HP27 9NP

Proposal: Householder application for construction of replacement detached garage and dog kennels

The Lacey Green Parish Council has no objections

17/07255/FUL

Address: OS Parcel 4155 Goodacres Lane Lacey Green Buckinghamshire

Proposal: Erection of detached stable block

The Lacey Green Parish Council strongly objects to this application for the following reasons:-

1. The Parish Council questions why there is a riding arena shown on the plans when this application is for a stable block. Should the application be successful, the drawing would be stamped permitted and the riding arena/menage would be taken to be included and allowed – both of which have previously been refused under 15/06131/FUL

2. Previous applications for this stable block plan have been refused by both Wycombe District Council and the Appeal Inspector but it appears that the stable block has already been built therefore the Parish Council questions the purpose of this application.

3. The Parish Council questions why this plot of land has been renamed under 'Parcel 4155 Goodacres Lane'.

4. On previous applications the land highlighted on this application has been included as part of the property named as Datcha. These earlier applications have already been refused.

5. We would re-iterate the comments of the Inspector – this development does not accord with the Wycombe District Council Local Plan and Core Strategy and are contrary to Policy L1 (LB) relating to the outstanding beauty of the ANOB

17/07277/FUL

Address: Mill View Goodacres Lane Lacey Green Buckinghamshire HP27 0QD

Proposal: Householder application for erection of single storey rear extension and conversion of existing garage to habitable room with alterations to front entrance door (alternative scheme to pp 17/05817/FUL).

The Lacey Green Parish Council has no objections

B. To Receive Notice of Planning Applications Approved

17/07040/PN *Decision* Details Not Required to be Submitted

Address: Land Between Tylers Field And Woodway Cottage Wardrobes Lane Loosley Row

Proposal: Prior notification application (Part 6, Class A) to construct an agricultural storage

17/06774/FUL *Decision* Application Permitted

Address: The Elms Foundry Lane Loosley Row Buckinghamshire HP27 0PA

Proposal: Householder application for construction of single storey rear extension

17/06081/FUL *Decision* Application Permitted

Address: Green Pastures Lower Road Loosley Row Buckinghamshire HP27 0PF

Proposal: Householder application for construction of a peach house, car port, terracing and alterations to the front drive

17/06769/TPO *Decision* Application Permitted

Address: The Bungalow Pink Woods Pink Road Lacey Green Buckinghamshire HP27 0PQ

Proposal: Remove 1 x Horse Chestnut Tree (T1) covered by TPO 44/1990

17/06512/FUL *Decision* Application Permitted
Address: Holly Ridge Lower Road Loosley Row Buckinghamshire HP27 0NU
Proposal: Householder application for construction of rear balcony extension

17/05547/FUL *Decision* Application Permitted
Address: Land Adjacent Woodland Loosley Hill Loosley Row Buckinghamshire
Proposal: Erection of 1 x 4 bed detached new dwelling with associated parking and access

17/06485/VC *Decision* Application Permitted
Address: Hillcourt Westlands Road Lacey Green Buckinghamshire HP27 0QP
Proposal: Variation of conditions 2 & 3 attached to PP 16/06493/FUL (Householder application for construction of part single, part two storey side and rear extension) to allow an alternative material and to allow an amended elevations plan.

7/06527/FUL *Decision* Application Permitted
Address: Floyds Barn Main Road Lacey Green Buckinghamshire HP27 0QU
Proposal: Householder application for construction of detached garage and detached outbuilding for use as Gym/Home office ancillary to the main house

17/06370/FUL *Decision* Application Permitted
Address: Floyds Barn Main Road Lacey Green Buckinghamshire HP27 0QU
Proposal: Householder application for construction of single storey side extension

17/06302/TPO *Decision* Split decision TPO Application
Address: St John The Evangelist Main Road Lacey Green Buckinghamshire
Proposal: Crown reduce the high by 8 metres including rounding the shoulders to maintain good symmetry to a group of 3 Western Red Cedars known as (T1), (T2) & (T3) of TPO 05/2001 cut back overhanging branches from over garden of Church Cottage back to boundary of the churchyard to (T1)

C. To Receive Notice of Planning Applications Refused

17/06734/TPO *Decision* Application Refused
Address: Gracefield Main Road Lacey Green Buckinghamshire HP27 0QU
Proposal: Felling of 2 x Pine Trees (T1,T2)

D. To Receive Notice of Planning Applications Withdrawn

None.

7. APPROVAL OF THE ACCOUNTS FOR PAYMENT IN ACCORDANCE WITH THE BUDGET.

Aug	s/o	K Dobson - Risk Assessment Duties (July)	35.10		35.10
Aug	s/o	PRTC 05/10- Maintenance duties	280.00	56.00	336.00
Aug	s/o	August Salaries	437.80		437.80
Aug	s/o	BCC Local Government pension scheme	114.37		114.37
Aug	d/d	ICO -data protection	35.00		35.00
Sep	s/o	K Dobson - Risk Assessment Duties (Aug)	35.10		35.10
Sep	s/o	PRTC 06/10- Maintenance duties	280.00	56.00	336.00
Sep	s/o	Sep Salaries	437.80		437.80
Sep	s/o	BCC Local Government pension scheme	114.37		114.37
Sep	1616	Speen Village Hall - 3/7/2017	20.00		20.00
Sep	1617	Mazars - annual external audit 2016/17	200.00	40.00	240.00
Sep	1618	PRTC - grass cutting 27/7/17	80.00	16.00	96.00
Sep	1619	PRTC - bench installation	160.00	32.00	192.00
Sep	1620	TBS Hygiene Ltd - dog waste collection Apr May June	33.80	6.76	40.56
Sep	1621	GlobalizeMe Uk Ltd - annual website hosting/support	630.00	126.00	756.00
Sep	1622	Castle Water GOR	8.33	1.67	10.00
Sep	1623	Claytons Fencing - install gate post and rehang gate	160.00	32.00	192.00
Sep	1624	Sovereign -Repair timbers balance beam LG playground	521.82	104.36	626.18
Sep	1625	Cheque Cancelled			
Sep	1626	HMRC paye	249.80		249.80

The receipts for July and payments for August and September were examined by the Council. The payments below for August and September were **approved by all present** and the necessary cheques signed. The Clerk presented the accounts together with the bank statements and bank reconciliation for the members' consideration together with a copy of all standing orders and direct debits made from the Parish Council account. **All present agreed** that the accounts were being handled in a satisfactory manner and the monies were all **accounted for**.

Receipts - TSB - Bank Interest £1.70.

Bank Balance £ 73,887.04 (allowing for the entries below).

8. CORRESPONDENCE RECEIVED BY THE PARISH COUNCIL

Monthly Risk Assessments

There was one medium risk issue highlighted in the July and August risk assessment.

The wooden balance beam post is in need of repair and a hole has been left in the grass. The post has been removed and the repair has been actioned and the hole has been attended and made safe.

There were no high risk issues in the July and August risk assessments.

The Annual Risk Assessment Inspection at the Lacey Green playground has been received from Wycombe District Council

The report has highlighted a medium risk issue with the toddler Multi play and a medium risk issue with the Activity Trail.

All present agreed to discuss the medium risk issues highlighted under Agenda Item No 10.

A low risk issue has been highlighted that there are projecting bolts on the gate and the recommendation is to remove the excess thread length and deburr or provide a cap. Cllr M Hughes proposed that the contractor who installed the gate return to action the recommendation. Seconded by Cllr C Davies. **All present agreed.**

The Clerk is requested to contact the contractor.

JM

An email has been received from the Sovereign Customer Support Team regarding the Activity Trail at the Lacey Green Playground

Sovereign Design Play Systems Ltd recently replaced the rotten wooden timbers on the Activity Trail and has advised that further timbers may be rotten and their Inspector would like to attend to carry out an inspection.

All present agreed that the Inspector could attend and carry out an inspection if the inspection is free of charge and prepare a quotation for the repairs.

JM

A letter has been received from the Lacey Green and Loosley Row Millenium Village Hall regarding a grant received

The Lacey Green and Loosley Row Millenium Village Hall has sent a letter of thanks for the grant awarded to them by the Parish Council.

Noted.

An email has been received from a Speen resident regarding the new benches in Speen.

The resident has requested that the new benches recently purchased and installed be removed and replaced with traditional wooden benches.

All present agreed to reply that the Parish Council considered various materials including wood but purchased the recently installed benches as they were cost efficient, maintenance free and environmentally friendly. Also, that the members had received several favourable comments regarding the new benches.

JM

An email has been received from a Speen resident regarding the removal of the seat at Water Lane Speen

The resident asks if there any plans to replace the seat at Water Lane and states that the notice board and private road sign is dilapidated and concrete bin and base are ugly.

All present agreed to refurbish the notice board and the board that houses the road name sign and to remove the Private Road wording.

All present agreed to reply that a resolution had already been passed in a previous meeting for a bench replacement programme and the bench on Water Lane to commemorate the Millennium would be replaced in due course. The Notice board is due to be refurbished and the waste bin is the responsibility of Wycombe District Council therefore is outside the remit of the Parish Council.

JM

A letter has been received from The Chiltern Dial-a-Ride requesting a financial contribution

The Chiltern Dial-a-Ride charity has requested a financial contribution to help towards the costs of the service.

All present agreed to send a minor grants application form to complete and return for consideration at the estimates meeting in November

JM

9. AUDITORS REPORT ON THE ANNUAL RETURN 2016-2017

The Auditors Certificate for the Annual Return year ended 31st March 2017 had been received. On the basis of the auditors review, in their opinion the information contained in the annual return is in accordance with the Audit Commission’s requirements and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

10. UPGRADING THE LACEY GREEN PLAYGROUND

The Annual Risk Assessment Inspection_report from Wycombe District Council has highlighted a medium risk issue with the toddler Multi play and a medium risk issue with the Activity Trail and the monthly and annual risk assessments has highlighted low risk issues that require attention.

Cllr C Davies proposed to upgrade all the equipment at the Playground to include laying a safety surface in the area .Seconded by Cllr M Hughes. **All present agreed.** It was further **agreed** to establish a Playground Working Group to include Cllrs C Davies, M Hughes and E Patient.

The Clerk is requested to arrange a meeting between the Working Group and playground suppliers to discuss the requirements in order to obtain quotations and to consult with a local children’s organisation for their recommendations for equipment. **JM/CD/MH/LP**

11. ACTION TO BE TAKEN REGRADING THE BUS SHELTER AT HAMPDEN ROAD SPEEN

Cllr P Suter informed the members that the bus shelter at Hampden Road Speen is in need of repairs. Cllr P Suter offered to re stain the bus shelter and proposed that the roof be repaired. **All present agreed.** The Clerk is requested to obtain a quotation for the repairs. **JM**

12. PURCHASING FURTHER GRAVE MARKERS AT THE GARDEN OF REST

Cllr C Davies proposed to purchase a further 7 grave plaques at a cost of £ 10 each to place on the graves at the Garden of Rest which do not have headstones to enable each grave to be identified. **All present agreed.** **JM**

13. APPLICATION FOR LOCAL AREA FUNDING FOR ROAD SAFETY IMPROVEMENTS IN THE PARISH

Cllr C Davies proposed to submit an application form to Transport for Bucks for Local Area Funding for road improvements in the Parish. Seconded by Cllr M Hughes. **All present agreed** **CD**

14. WRITING A PIECE ON THE BENCHES AND NOTICE BOARDS IN THE PARISH TO BE PUBLISHED IN THE HALLMARK AND SEEN AND NORTH DEAN NEWSLETTERS

Cllr P Suter informed the members that the articles had already been published therefore no further action required.

15. REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE ATTENDED ON BEHALF OF THE PARISH COUNCIL

Reports were received from the members on the meetings that they had attended on behalf of the Council.

16. AGENDA ITEMS FOR THE NEXT MEETING

To discuss and decide on meeting dates for 2018

17. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC & PRESS IN ACCORDANCE WITH SECTION (12) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Cllr C Davies proposed to pass a resolution to exclude the public and press in accordance with section (12) of the public bodies (admission to meetings) act 1960 to discuss staff matters and discuss and decide on the preferred contractor to undertake a quarterly risk inspection at the Lacey Green playground and the preferred supplier for replacing the notice board removed for healthy and safety reasons A vote was taken and **all present agreed.**

18. DATE OF NEXT MEETING

The next meeting of the Parish Council is the Planning Committee which will take place on Monday 2nd October 2017 at The Princes Centre at 7.30pm. There being no further business to discuss the Meeting closed at 9.50 pm.