



**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON MONDAY 5th MARCH 2018 AT 7.30PM
AT THE LACEY GREEN VILLAGE HALL**

PRESENT

Cllrs C Davies (Chairman), Liz Patient, Tony Molesworth, Miv Hughes, Philip Suter and Roger Craft
Clerk – Jayne Mylchreest
No members of the public were present.

1. WELCOME AND APOLOGIES FOR ABSENCE.

No apologies were received.

2. MINUTES

The Minutes of the previous meeting of the Parish Council meeting on the 8th January 2018 having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
None were declared.

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY

None.

5.. REPORT ON DISTRICT AND COUNTY COUNCIL MATTERS RELATING TO THE LACEY GREEN PARISH FROM COUNTY COUNCILLOR C ETHOLEN AND DISTRICT COUNCILLOR G PEART

Cllr Carl Etholen reported on the following: -

- 2018/2019 Council Tax increase up by 5.99%, of which 3% is for Adult Social Care and Children's Services. This equates to an increase of £1.40 per week for a Band D property. This will be the first year that a revenue grant from Central Government will not be received.
- The Capital Winter Maintenance Programme will include resurfacing of Roundlands, Greenlands and Slad Lane. Work already carried out on Grubbins Lane.

Cllr Graham Peart reported on the following: -

- Planning applications – Studridge Lane, Ploughshare and Datcha
- Re-organisation of Local Government

6. PLANNING APPLICATIONS

A. To consider New Planning Applications

18/05311/FUL

Address: Shanga Westlands Road Lacey Green Buckinghamshire HP27 0QP

Proposal: Householder application for proposed conversion of integral garage into habitable accommodation including insertion of window and rendered masonry panel to existing garage door opening

The Lacey Green Parish Council has no objections.

B. To Receive Notice of Planning Applications Approved

17/08398/MIN *Decision* Application Permitted

Address: Land Adjacent Woodland Loosley Hill Loosley Row Buckinghamshire

Proposal: Proposed non-material amendment to permission for erection of 1 x 4 bed detached new dwelling and detached carport with associated parking and access (alternative scheme to pp 17/05547/FUL) granted under 17/07327/FUL

17/07366/FUL *Decision* Application Permitted

Address: Horseshoe Cottage Lower Road Loosley Row Buckinghamshire HP27 0NU

Proposal: Householder application for the construction of ground floor rear extension and associated internal works

17/08345/FUL *Decision* Application Permitted
Address: The Cedars Grubbins Lane Speen Buckinghamshire HP27 0SE
Proposal: Householder application for construction of detached outbuilding (part retrospective)

17/07904/CLE *Decision* Grant Certificate of Lawful Use
Address: Upper Wardrobes Wardrobes Lane Loosley Row Buckinghamshire HP27 0RH
Proposal: Certificate of Lawfulness for erection of detached garage/store (previously approved under pp WR/304/62)

17/08211/FUL *Decision* Application Permitted
Address: Moonacre Highwood Bottom Speen Buckinghamshire HP27 0PY
Proposal: Householder application for erection of pitched roof over existing flat roofed elements, first floor side extension, ground floor front/side extension incorporating new front porch. alterations to fenestration & rendering to dwelling

C. To Receive Notice of Planning Applications Refused

17/08098/FUL *Decision* Application Refused
Address: The White House Of Speen Hampden Road Speen Buckinghamshire HP27 0RU
Proposal: Householder application for erection of Loggia to south west elevation & covered

17/08410/CLP *Decision* Refuse Certificate of Proposed Use
Address: Shanga Westlands Road Lacey Green Buckinghamshire HP27 0QP
Proposal: Certificate of lawfulness for proposed conversion of integral garage into habitable accommodation including insertion of window and rendered masonry panel to existing garage door opening

7. APPROVAL OF THE ACCOUNTS FOR PAYMENT IN ACCORDANCE WITH THE BUDGET.

A) The receipts for January and payments for February and March were examined by the Council. The payments below for February and March were **approved by all present** and the necessary cheques signed. The Clerk presented the accounts together with the bank statements and bank reconciliation for the members' consideration together with a copy of all standing orders and direct debits made from the Parish Council account. **All present agreed** that the accounts were being handled in a satisfactory manner and the monies were all **accounted for**.

B) Receipts - TSB - Bank Interest £1.59

C) Bank Balance £ 16,955.80 (allowing for the entries below).

vat

Feb	s/o	K Dobson - Risk Assessment Duties (Jan)	35.10		35.10
Feb	s/o	Feb Salaries	415.80		415.80
Feb	s/o	BCC Local Government pension scheme	114.37		114.37
Feb	1649	Jinca Ltd - set up new laptop	115.00	23.00	138.00
Feb	1650	The Princes Centre - hall hire 5/2/2018	33.00		33.00
Feb	1651	HMRC - paye Feb	80.00		80.00
Feb	1652	PRTC siding out 11/12/17	133.33	26.67	160.00
Feb	1653	PRTC - bench installation	120.00	24.00	144.00
Feb	1654	The Chilterns Dial-a-Ride - minor grant	100.00		100.00
Feb	1655	Clive Winslow Ltd - supply and lay shingle to driveway GOR	448.75	89.75	538.50
March	s/o	K Dobson - Risk Assessment Duties (Feb)	35.10		35.10
March	s/o	March Salaries	416.00		416.00
March	s/o	BCC Local Government pension scheme	114.37		114.37
March	1656	HMRC paye Mch	79.80		79.80
March	1657	ARD Playgrounds (ABA Construction) Qrtly Risk Inspection	110.00	22.00	132.00
March	1658	Came&Co -annual insurance 5/2/18-4/2/19	743.11		743.11
March	1659	PRTC - bench installation and removal of old benches	180.00	36.00	216.00
March	1660	PRTC - bench maintenance	180.00	36.00	216.00
March	1661	Speen Playing Fields Registered Charity - grant	20,000.00		20,000.00
March	1662	HAGS - upgrade play equipment and surfaces	29,000.00	5,800.00	34,800.00
March	1663	Mileage for meetings - April 17-March18	29.70		29.70
March	1664	Postage - Apr 17- March 18	25.76		25.76

Cllr Roger Clark joined the meeting at 8.30pm

8. CORRESPONDENCE RECEIVED BY THE PARISH COUNCIL

Monthly Risk Assessments

There were no medium or high risk issues highlighted in the January or February risk assessments

A quotation has been received for three safety signs for the playground at £237.82

All present agreed to approve the quotation.

JM

Quarterly Risk Inspection of the Lacey Green playground

There were 3 high risk issues highlighted.

- 1) Bolt threads projecting from corner post. The Risk Inspector has been contacted for clarification.
All present agreed for Cllr Cathryn Davies to investigate this issue. **CD**
- 2) Cradle Seat swings. The Playground is undergoing major refurbishment therefore the playground is closed
- 3) Log World Unit. The Playground is undergoing major refurbishment therefore the playground is closed

There were 6 medium risks highlighted.

- 1) Rubber stopper missing from mesh gate.
All present agreed for Cllr Cathryn Davies to investigate this issue. **CD**
- 2) to 6) relate to equipment currently being upgraded and the playground is closed.

An email has been received from the Bucks Association of Local Councils regarding Lobby Day

Lobby Day is an annual opportunity for county associations and local councils to form stronger relationships with their MPs. The Parish Council is asked to contact their MP requesting an appointment at their surgery in the days and weeks following Lobby Day.

Noted.

An email has been received regarding the Silent Soldier Campaign Across Buckinghamshire

Commemorative events that will bring an end to the 100th Anniversary of World War One are being organised by the Lieutenancy Office with the Royal British Legion and other organisations. The Parish Council is requested to donate and display the Silent Soldier.

All present agreed in principle for a soldier to be placed in the Garden of Rest but for Cllr Cathryn Davies to investigate the costs and material used for the structure of the soldier. **CD**

An email has been received from the Chilterns Conservation Board regarding a survey

During 2018 the CCB will be preparing its next 5-year Management Plan for 2019-24 and requests the Parish Council to advertise the survey <https://www.surveymonkey.co.uk/r/FutureOfTheChilterns>

All present agreed to put the link on the Parish Council website and publish it in the Hallmark magazine. **JM/CD**

An email has been received from a resident regarding the road surface on Chapel Hill Road

All present agreed that as this a Highways issue the email is to be forwarded to Bucks County Councillor Carl Etholen and advise the resident accordingly. **JM**

An email has been received from Bucks County Council regarding the Buckinghamshire Minerals and Waste Local Plan Proposed Submission Plan

B.C.C. is in the process of reviewing its adopted minerals and waste planning policies. This is to ensure they continue to have an up to date plan in line with government guidance. They are doing this by preparing a new comprehensive Minerals and Waste Local Plan.

They are now at a key stage where the Proposed Submission version of the new Minerals and Waste Local Plan is being consulted on ahead of being submitted to the Planning Inspector. The County Council welcomes comments and observations on this Submission Plan for Consultation.

Accompanying the Submission Plan for Consultation is a Sustainability Appraisal and a number of background documents. These can all be viewed and downloaded at www.buckscc.gov.uk/MWLP. This consultation will run from Monday 5th March to Thursday 19th April 2018. **ALL**

9. REVIEW AND APPROVAL OF THE PARISH COUNCIL INSURANCE POLICY

Following a review of the policy **all present agreed** to accept the renewal quotation that included the new laptop and Vehicle Activation Sign. **JM**

10. APPOINTMENT OF THE CLERK

Cllr Cathryn Davies proposed to appoint Frank Post as the Clerk. Seconded by Cllr Roger Craft

All present agreed.

JM

11. APPOINTMENT OF THE INTERNAL AUDITOR FOR THE FINANCIAL YEAR 2018/2019

All present agreed to appoint IAC Audit & Consultancy Ltd as the Internal Auditor for the Financial Year 2018/2019. **SG**

12. POTENTIAL EAR MARKING OF FUNDS AT YEAR END

All present agreed that the capital projects for 2017/18 had been completed and therefore it was not necessary to earmark reserves other than the unspent CIL money.

13. ACTION TO BE TAKEN REGARDING CARS PARKING ON THE DRIVEWAY AT THE LACEY GREEN GARDEN OF REST

Cllr Cathryn Davies informed the members that a resident has been parking their cars on the Garden of Rest driveway without permission.

All present agreed for the Clerk to obtain quotations for a "No parking in front of these gates" sign to be placed on the driveway gates. **JM**

14. REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE ATTENDED ON BEHALF OF THE PARISH COUNCIL

Reports were received from the members on the meetings that they had attended on behalf of the Council.

15. AGENDA ITEMS FOR THE NEXT MEETING

To discuss and decide on the Silent Soldier Campaign Across Buckinghamshire

16. DATE OF NEXT MEETING

The next meeting of the Parish Council will be the Annual Parish meeting and will take place on Monday 9th April at 2018 at Speen Village Hall at 7.00pm followed by the Parish Council Planning Committee at 7. 30pm. There being no further business to discuss the Meeting closed at 9.15 pm.

Chairman.....

Date.....